



Institutional Animal Care and Use Committee

PROTOCOL ANNUAL REVIEW FORM

This form must be completed at the end of each annual review cycle for each currently approved protocol. It is designed to indicate year-end animal use results, termination of the “use,” extension of the time allowed, or for minor amendments. Please note that this form will be appended to the protocol and kept available to the public for at least 5 years following termination. Approved protocols may be extended twice using this form, but new (full) protocols must be submitted to extend the “use” beyond three years or to make significant changes to an approved protocol. To submit forms, or to check on the status of this review, contact the CNRS Dean’s Office, Forestry Building, Room 101, 826-3256.

Protocol No.:

Today’s Date:

Project Title:

Responsible Faculty Member:

Original IACUC Approval Date:

End Date:

Species	Total (project) No. of Vertebrates Approved for Use	No. of Vertebrates Used this Year	No. of Vertebrates Euthanized this Year per Protocol Schedule	No. of Vertebrates Euthanized this Year Not on Protocol Schedule

Please note that significant changes require submission of a new protocol application.

Significant changes include:

- Alternate or additional PIs
- Alternate or additional species
- Greater than 10% increase in the approximate number of individual animals used in the study.
- Alternate trapping or catch methods
- Bait changes for trapping, if live bait is proposed
- Alternate or additional anesthesia
- Alternate euthanasia method
- Any method or procedure that results in greater animal discomfort
- Any method or procedure that results in a greater degree of invasiveness
- Changes in the use of analgesics
- Changes from non-survival to survival surgery

NATURE OF ACTION Please mark boxes for all that apply, and provide written explanations on a separate sheet or in the space provided.

- Project Termination.** The “use” approved in the protocol listed above has ended, and will not be renewed at this time, or the PI will be submitting a new protocol for review. **PI must initial this choice** _____
- Renew/Extend Time Frame.** Time frame of protocols may be extended for a maximum of one year beyond the most recently approved end-date. If approved the protocol will automatically be extended for one year. Please provide justification below.
- Add/Change Procedures.** Detail specifics of the procedure and provide information as to how it fits within the scope of the project as presented in the approved protocol. *Please see previous page for list of changes that require submission of a new protocol proposal.*
- Add/Change Geographic Scope.** List alternate / additional sites and provide justification below.
- Increase Animal Numbers.** State number and source of additional animals to be used, and explain why a smaller number would not allow you to meet your objectives. *Please note an increase in animal numbers greater than 10% requires the submission of a new protocol proposal.*
- Add Personnel.** List names and each individual's qualifications below.
- Other.** Provide details and justification below or on a separate sheet of paper.

Provide written explanations and justifications here or attach a separate sheet

Signature of Responsible Faculty Member

Date

ALL AMENDMENTS MUST BE APPROVED BY THE IACUC PRIOR TO IMPLEMENTATION

FOR IACUC OFFICE USE ONLY

Date received: _____

Approved Denied (requires new protocol)

Signature of IACUC Chair or Designee

Approval Date

New Project End Date

Comments: